

## **AGENDA PLACEMENT FORM**

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

**Date:** 4/3/2025

**Meeting Date:** 4/14/2025

**Submitted By:** Joshua Green

**Department:** \_\_\_\_\_

**Signature of Elected Official/Department Head:**



<b>Court Decision:</b> <small>This section to be completed by County Judge's Office</small>	
	<p style="color: red; font-weight: bold; font-size: 1.2em;">4-14-25</p>

**Description:**

Consider and Approve Transfer from Non-Departmental Transfers to  
Construction to Fleet Maintenance Construction Fund 7072 in the Amount of  
\$3,000.00 for Soap, Paper Towel, Toilet Paper Dispensers, and Garage Door  
Repair

\_\_\_\_\_

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\_\_\_\_\_

(May attach additional sheets if necessary)

**Person to Present:** Joshua Green

(Presenter must be present for the item unless the item is on the Consent Agenda)

**Supporting Documentation:** (check one)      ☒ PUBLIC      ☐ CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

**Estimated Length of Presentation:** 3 minutes

**Session Requested:** (check one)

☐ Action Item    ☒ Consent    ☐ Workshop    ☐ Executive    ☐ Other \_\_\_\_\_

**Check All Departments That Have Been Notified:**

☐ County Attorney      ☐ IT      ☐ Purchasing      ☐ Auditor

☐ Personnel      ☐ Public Works      ☒ Facilities Management

**Other Department/Official (list)** \_\_\_\_\_

**Please List All External Persons Who Need a Copy of Signed Documents  
In Your Submission Email**

Approved in CC on 9/11/2023